

Form 358

CySPAG Security equipment manufacturers cybersecurity registration scheme

DRAFT

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Introduction

This CySPAG Security equipment manufacturers cybersecurity registration scheme is a self-declaration and registration scheme based on the requirements of BSIA Form 343 Manufacturers of safety and security systems cybersecurity code of practice (the current version is available free from www.cyspag.co.uk/useful-documents).

For the purposes of this scheme a manufacturer is the organisation that takes responsibility for the design, testing, manufacture and/or ongoing support of safety and security products that have a cyber exposure.

The CySPAG Security equipment manufacturers cybersecurity registration scheme provides a level of confidence to the supply chain, including end users, that products procured for use in safety and security systems have been produced by CySPAG registered manufacturers who have processes in place to manufacture, and supply products using risk mitigation techniques. This includes the processes that provide ongoing support necessary to manage and maintain product cyber exposure over the product security update support life-cycle and the communication processes necessary to inform the supply chain of vulnerabilities.

BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice) provides the requirements for claiming compliance to this scheme and this document outlines how to register compliance with CySPAG.

The self-declaration will be valid for 12 months from the date of acceptance to the scheme, at which point the self-declaration must be renewed for ongoing registration.

Registration process

A step-by-step guide of how safety and security manufacturers become a CySPAG registered manufacturer can be found below.

Step 1 – the self-assessment

Check that your organisation can meet the requirements of the current version of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice). For this scheme, your organisation does not need ISO 9001 certification, but this would be an advantage as the scheme is based on applying processes to achieve objectives. However, your organisation is required to have robust processes in place to effectively address the requirements of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice).

Step 2 – the self-declaration

For an organisation to become a CySPAG registered manufacturer, the organisation must submit a self-declaration (see Annex A) to the BSIA in sufficient detail for the BSIA to be able to accept the self-declaration.

The BSIA shall accept that self-declaration as a binding commitment from that organisation that the processes required to meet the requirements of the current version of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice) have been effectively implemented with regards to those products listed.

The BSIA will then raise an invoice for the full annual fee (see www.cyspag.co.uk/pricing), once the invoice has been settled the BSIA will then recognise the organisation as a CySPAG registered manufacturer for the products listed on the self-declaration.

The BSIA will endeavour to activate the CySPAG manufacturers registration within 4 weeks of receipt of payment.

The BSIA will reject those self-declarations that have not been completed correctly or do not clearly meet the requirements of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice). Feedback will be provided for any rejected self-declarations and where consensus is not possible between the organisation and the BSIA, the organisation can request that the self-declaration be reviewed by the CySPAG committee.

The CySPAG committee has final say with regards acceptance to the scheme. Details of the CySPAG committee

can be found at www.bsia.co.uk/cyspag.

All documentation and correspondence must be in English.

Step 3 – CySPAG registered manufacturers

Once activated, the CySPAG registered manufacturer will be added to the online register of CySPAG manufacturers on the www.cyspag.co.uk/registered-companies. The CySPAG registered manufacturer is then permitted to use the CySPAG Manufacturer logo in accordance with the CySPAG Manufacturer logo guidelines (this will be provided once the self-declaration has been accepted).

The most recently signed CySPAG registered manufacturers self-declaration, vulnerability disclosure policy & security update support policy must be available in the public domain and must be reviewed regularly by the CySPAG registered manufacturer. For the purposes of this scheme these policies must not be more than 2 years old, i.e. the date of the signatory on the policies must be within 2 years of the end of the current registration period.

Step 4 – changes or alterations to the self-declaration

If additional products are released to the market, or products are subsequently withdrawn from the market, then the CySPAG registered manufacturer will notify the BSIA by submitting an updated self-declaration form.

The BSIA shall accept that updated self-declaration as a binding commitment from that CySPAG registered manufacturer that the processes required to meet the requirements of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice) remain effectively implemented with regards to the updated products listed.

The BSIA will then raise an invoice for the alteration fee (see www.cyspag.co.uk/pricing), once the invoice has been settled the BSIA will then recognise the CySPAG registered manufacturer for the updated products listed.

The BSIA will reject those updated self-declarations that have not been completed correctly or do not clearly meet the requirements of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice). Feedback will be provided for any rejected self-declarations and where consensus is not possible between the manufacturer and the BSIA, the manufacturer can request that the updated self-declaration be reviewed by the CySPAG committee.

The CySPAG committee has final say with regards acceptance of updated self-declarations to the scheme.

The BSIA will not update the registration until the updated self-declaration has been accepted.

Step 5 – maintaining registration

The scheme operates on an annual basis therefore the self-declaration will be valid until one year from the date of acceptance to the scheme (or annually from the first registration acceptance). The CySPAG registered manufacturer will be required to submit an updated self-declaration (see Annex A), along with payment of the full annual fee, from year 2 onwards.

Note: if there are no changes to the original self-declaration then all this will require is re-signing and dating by a duly authorised person on behalf of the manufacturer.

For registration to continue into the following year, the BSIA invoice should be settled before the end of the current registration period. If payment for an annual fee is not received within 30 days of the due date, it will be assumed that the CySPAG registered manufacturer is withdrawing from the scheme (see step 6).

To maintain CySPAG registered manufacturer status, the CySPAG registered manufacturer must ensure that the self-declaration commitments are adhered to throughout the registration period (see Annex A).

From time to time the BSIA will revise and update Form 343 Manufacturers of safety and security systems

cybersecurity code of practice, where this is the case the CySPAG registered manufacturers are not required to declare compliance with the updated version to maintain registration, until their next scheduled renewal is due. Where a CySPAG registered manufacturer wishes to update their registration prior to their next scheduled renewal date then Step 4 (changes or alterations to the self-declaration) above will apply and may be subject to an alteration fee (see www.cyspag.co.uk/pricing).

Where the BSIA have revised/updated Form 343 Manufacturers of safety and security systems cybersecurity code of practice and the CySPAG registered manufacturer wishes to renew their registration at the end of their 12-month registration window then the CySPAG registered manufacturer will need to declare compliance with the current (revised/updated) version Form 343.

Where evidence is presented to the BSIA that a CySPAG registered manufacturer has breached any of the of the self-declaration commitments, the following apply:

- The CySPAG registered manufacturer shall be notified by the BSIA with the details of the breach.
- The CySPAG registered manufacturer will have 30 calendar days to provide evidence that they have taken actions to rectify those breaches and meet the commitments declared in the self-declaration.
- Where the CySPAG registered manufacturer feels that they have not breached the commitments of the self-declaration, the manufacturer may request that their adherence to the scheme is reviewed by the CySPAG committee.
- If after 30 calendar days of being informed of a breach and no evidence of rectification has been provided or a request to review by CySPAG has not been received, the CySPAG registered manufacturer will be deemed to have withdrawn from the scheme (see step 6).

The CySPAG committee has final say on a CySPAG registered manufacturers adherence to the scheme.

Step 6 – withdrawing from the scheme

CySPAG registered manufacturers withdrawing from the scheme shall notify the BSIA in writing, once this has been confirmed by the BSIA, the withdrawal becomes effective immediately and the BSIA will remove that registration.

Once removed the organisation must stop using the CySPAG Manufacturer logo as detailed below.

- Where the CySPAG registered manufacturer logo is used on product labelling, packaging or documentation, the manufacturer shall not release any additional products from its manufacturing plant into the supply chain bearing this logo, i.e. any products currently in transit or in the distribution chain do not require removal of the logo.
- Where the CySPAG registered manufacturer logo is used in web content, marketing and communications, any other usage of the logo, the manufacturer shall stop using the logo within one working week.

The BSIA retains the right to withdraw this scheme at any time.

Annex A - Manufacturers CySPAG self-declaration

A Microsoft Word version of this self-declaration can be downloaded from www.cyspag.co.uk/useful-documents.

	Indicate one option only with an 'X'
Is this a first-time registration?	
Is this a change to an existing registration*?	
Is this a renewal (with no changes)?	
Is this a renewal (with changes)*?	
*If there are any changes, list here?	

Manufacturer name: _____

Manufacturers registered address: _____

Primary contact name: _____

Primary contact email address: _____

Brands included:

I declare that the products listed below are subject to the requirements of CySPAG Security equipment manufacturers cybersecurity registration scheme (list of product codes).

I declare that the information submitted in the table below is available in the public domain and is regularly reviewed to ensure that it remains relevant to the products listed above.

Requirement	Manufacturers documented response (URL links to documentation in the public domain)
Details of how the manufacturer operates a Secure development lifecycle (non-confidential information only).	
How critical updates are communicated?	
How Non-critical updates are communicated?	
Documented product support process including how the withdrawal of security update support is communicated?	
Vulnerability disclosure policy, (inc. how to disclose a vulnerability)?	

I declare that the information submitted in the table below has been shared with the BSIA and is regularly reviewed to ensure that it remains relevant to the products listed.

Requirement	<i>Note: This could be on a per product basis or series of products, please be clear in the submission what is being evidenced.</i>
How to operate products securely?	
How to install products securely?	
How to configure products securely?	
How to commission products securely?	
How to decommission products securely?	
Process for updating products and where to access updates?	

All the requirements of this table could be covered by documents that are available to the installer. Please attach the document or provide a URL link where possible (physical documentation will not be retained or shared with others).

I declare that:

- the information provided in this self-declaration is accurate and current.
- the requirements of the current version (**issue 1, dated April 2021**) of BSIA Form 343 (Manufacturers of safety and security systems cybersecurity code of practice) has been implemented by the manufacturer specified and applies to the products listed.
- any information required by the supply chain to effectively operate, install, configure, commission, decommission the products listed and where to access updates is available as appropriate.
- the CySPAG Manufacturer logo will be used only in accordance with the current version of the CySPAG Manufacturer logo guidelines.
- the most recently signed and accepted self-declaration, the vulnerability disclosure policy & the security update support policy will be available in the public domain and reviewed regularly.

This commitment remains valid for a period of 12-months from the date of acceptance by the BSIA (from the original acceptance date if this is an update during a current declaration period) or until this declaration is superseded by an updated declaration or until the declaration is withdrawn.

Name of duly authorised person making this declaration: _____

Signature of the duly authorised person making this declaration: _____

Role within the manufacturing organisation: _____

Date signed: _____

BSIA duly authorised person accepts this self-declaration as being accurate as of _____

and therefore accepts this manufacturer as a CySPAG registered manufacturer effective from the date above.

BSIA duly authorised person name: _____

BSIA duly authorised person signature: _____

Email your completed form to info@cyspag.co.uk

About the BSIA

The British Security Industry Association (BSIA) is the trade association representing over 70% of the UK's private security industry. Its membership includes companies specialising in all sectors of security. For security buyers, BSIA membership is an assurance of quality, with all member companies required to adhere to strict quality standards.

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